



Division of Industrial Relations  
**WORKERS' COMPENSATION SECTION**

**Workers' Compensation and  
Nevada Employers**



## **DIVISION OF INDUSTRIAL RELATIONS**

### **Workers' Compensation Section**

US Bank Building, Ste 300  
2300 W Sahara Ave  
Las Vegas, NV 89102



Please submit questions in the chat box, and the Workers' Compensation Section (WCS) will answer them there.

You may also email your questions to:

**[WCSHelp@dir.nv.gov](mailto:WCSHelp@dir.nv.gov)**

## In this training, participants will learn:



- Mission Statement of the Workers' Compensation Section
- What is Workers' Compensation?
- Workers' Compensation Forms
- Employer Responsibilities
- Different Units of the Workers' Compensation Section
- Worker Misclassification
- More Employer Resources

**Workers'  
Compensation  
Section**



**MISSION  
STATEMENT**

**Impartially serve the interests of Nevada employers and employees by providing assistance, information, and a fair and consistent regulatory structure focused on:**

- Ensuring the timely and accurate delivery of workers' compensation benefits
- Ensuring employer compliance with the mandatory coverage provisions

# What is Workers' Compensation?

- No-Fault insurance program
- Provides benefits to injured employees
- Protection for employers
- “Exclusive remedy”
- Government-Mandated program for employers who have one or more employees

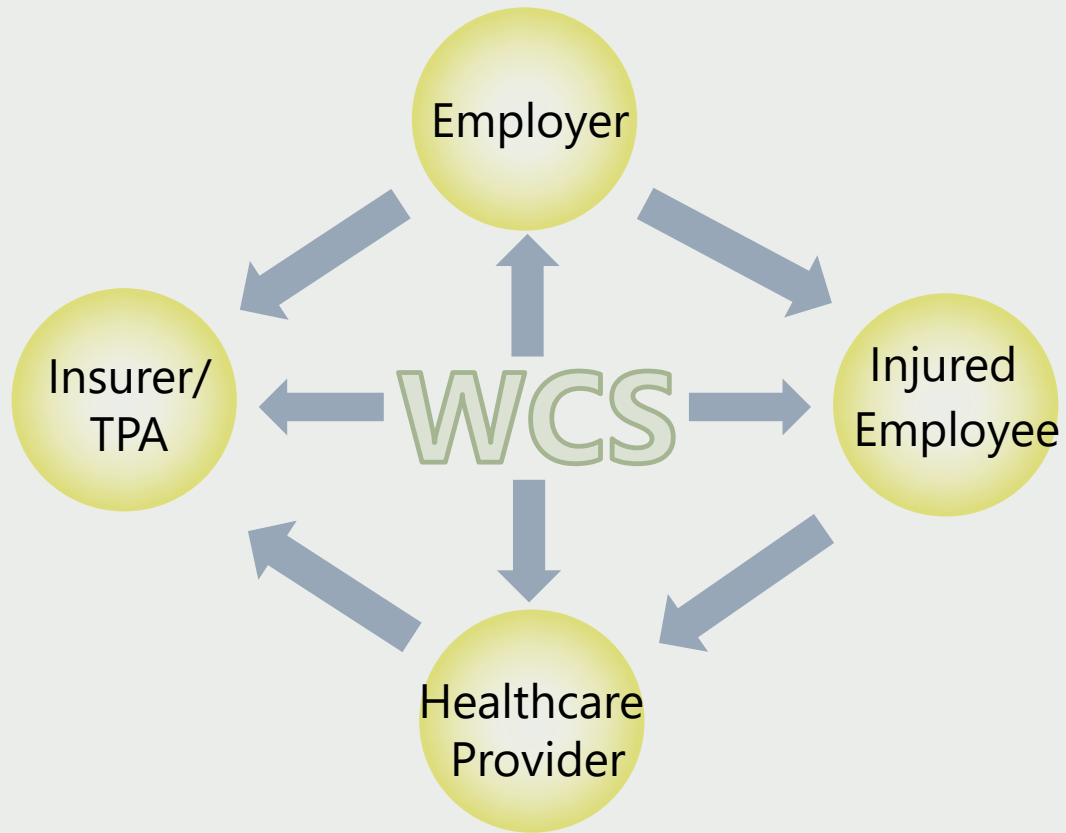


# What is Workers' Compensation?

- Workers' Compensation (WC) benefits are effective immediately
- Mandatory WC insurance coverage with approved carriers, self-insured employers, or associations
- Administrative fine for uninsured employers
- Pay penalties and or closed



# The World of Workers' Compensation



Injured employees shall not pay any amount related to their injury.  
The healthcare provider may not charge the injured employee.





# WORKERS' COMPENSATION FORMS

The image displays several overlapping forms from the State of Nevada's workers' compensation system. The forms include:

- EMPLOYEE'S REPORT OF INDUSTRIAL INJURY OR OCCUPATIONAL DISEASE (Form C-3):** A form for employees to report an injury or occupational disease. It includes fields for employer information, employee details, and a description of the incident.
- "NOTICE OF INJURY OR OCCUPATIONAL (Incident Report) Pursuant to NRS 616C.07":** A form for employers to provide details about the injury or occupational disease, including the date, time, and location of the incident.
- EMPLOYEE'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT (FORM C-4):** A form for employees to request compensation and report initial treatment. It includes fields for personal information, insurance details, and a description of the injury.
- EMPLOYER'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT (FORM C-4):** A form for employers to provide information about the injury or occupational disease and the employee's treatment.
- Form C-1 (Rev. 02/20):** A form for the insurer to provide information about the injury or occupational disease and the employee's treatment.
- Form C-2 (rev. 08/23):** A form for the employee to provide information about the injury or occupational disease and the employee's treatment.
- Form C-3 (rev. 02/20):** A form for the employee to provide information about the injury or occupational disease and the employee's treatment.

Key text on the forms includes:

- TO AVOID PENALTY, THIS REPORT MUST BE COMPLETED AND MAILED TO THE INSURER WITHIN 6 WORKING DAYS OF RECEIPT OF THE CA FORM.**
- THIS REPORT MUST BE COMPLETED AND MAILED WITHIN 3 WORKING DAYS OF TREATMENT.**
- I CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE PROVIDED THIS INFORMATION IN ORDER TO OBTAIN THE BENEFITS OF NEVADA'S INDUSTRIAL INSURANCE AND OCCUPATIONAL DISEASES ACTS (NRS 616 TO 618), INCLUDING, OR CHAPTER 617 OF NRS) I HEREBY AUTHORIZE ANY PHYSICIAN, CHIROPRACTOR, SURGEON, PRACTITIONER OR ANY OTHER PERSON, ANY HOSPITAL, INCLUDING VETERAN ADMINISTRATION OR GOVERNMENTAL HOSPITAL, ANY MEDICAL SERVICE ORGANIZATION, ANY INSURANCE COMPANY, OR OTHER INSTITUTION OR ORGANIZATION TO RELEASE TO EACH OTHER ANY MEDICAL OR OTHER INFORMATION, INCLUDING BENEFITS PAID OR PAYABLE, RETIREMENT TO THIS INJURY OR DISEASE, EXCEPT INFORMATION RELATIVE TO DIAGNOSIS, TREATMENT AND/OR COUNSELING FOR AIDS, PSYCHOLOGICAL CONDITIONS, ALCOHOL OR CONTROLLED SUBSTANCES, FOR WHICH I MUST GIVE SPECIFIC AUTHORIZATION A PHOTOCOPY OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.**
- TO FILE A CLAIM FOR COMPENSATION, SEE REVERSE SIDE, SECTION 2. COMPENSATION (FORM C-4). For assistance with Workers' Compensation Issues you may contact the State of Nevada Office for Workers' Compensation Assistance Toll Free: 1-888-333-1597 Web site: <http://dhs.nv.gov/Programs/CHA/> E-mail: [cha@gov.nv.gov](mailto:cha@gov.nv.gov)**

# D-1 FORM

## Informational Poster

Pursuant to NRS 616A.490 and  
NAC 616A.460

- In a common area
- Provided by the insurer or Third-Party Administrator (TPA)
- Must be posted in the proper size (11" X 17")
- Most current poster (2/2024)
- The bottom section must be filled out completely.

State of Nevada  
DEPARTMENT OF BUSINESS & INDUSTRY  
DIVISION OF INDUSTRIAL RELATIONS  
*Workers' Compensation Section*

**ATTENTION**

**Caution:** The information below is general in nature and is not intended to be legal advice. If you have any questions regarding your status as an employer or employee or your rights and qualification for specific benefits under an industrial injury or occupational disease claim, you should consult with an attorney experienced in industrial insurance.

**Brief Description of Whether the Employer is Required to Obtain Industrial Insurance and Whether a Person is a Covered Employee**

An employer ... shall provide and secure compensation ... for any personal injuries by accident sustained by an employee arising out of and in the course of the employment. (NRS 616B.612(1)).

An employer is defined as, "Every person, firm, voluntary association and private corporation, including any public service corporation, which has in service any person under a contract of hire." See NRS 616A.230(2). "A person is not an employer ... if: (a) The person enters into a contract with another person or business which is an independent enterprise; and (b) The person is not in the same trade, business, profession or occupation as the independent enterprise." See NRS 616B.603(1).

An employee is broadly defined as, "... every person in the service of an employer under any appointment or contract of hire or apprenticeship, express or implied, oral or written, whether lawfully or unlawfully employed" (See NRS 616A.105), but excludes casual employees not in the same trade, business, profession or occupation; persons engaged as a theatrical or stage performer or in an exhibition; musicians not lasting more than 2 consecutive days; household servants, farming and ranching employees; voluntary ski patrol; sports officials paid a nominal fee; clergy, rabbi or lay readers; real estate brokers or sales persons; and commissioned sales persons (See NRS 616A.110).

An independent contractor is a person who is hired and paid solely to produce a result. It is defined as, "... any person who renders service for a specified recompense for a specified result, under the control of the person's principal as to the result of the person's work only and not as to the means by which such result is accomplished." See NRS 616B.255.

**Brief Description of Your Rights and Benefits If You Are Injured on the Job or have an Occupational Disease**

**Notice of Injury or Occupational Disease (Incident Report Form C-1)** If an injury or occupational disease (OD) arises out of and in the course of employment, you must provide written notice to your employer as soon as practicable, but no later than 7 days after the accident or OD. Your employer shall maintain a sufficient supply of the forms.

**Employee's Claim for Compensation/Report of Initial Treatment (Form C-4):** If medical treatment is sought, the Form C-4 is available at the place of initial treatment. A completed Form C-4 must be filed within 90 days after an accident or OD. The treating physician, chiropractic physician, physician assistant or advanced practice nurse must, within 3 working days after treatment, complete and mail to the employer, the employer's insurer and third-party administrator, the Claim for Compensation.

**Medical Treatment:** If you require medical treatment for your on-the-job injury or OD, you may be required to select a physician or chiropractic physician from a list provided by your workers' compensation insurer, if it has contracted with an Organization for Managed Care (MCO) or Preferred Provider Organization (PPO) or providers of health care. If your employer has not entered a contract with an MCO or PPO, you may select a physician or chiropractic physician from the Panel of Physicians and Chiropractic Physicians. Any medical costs related to your industrial injury or OD will be paid by your insurer.

**Temporary Total Disability (TTD):** If your doctor has certified that you are unable to work for a period of at least 5 consecutive days, or 5 cumulative days in a 20-day period, or places restrictions on you that your employer does not accommodate, you may be entitled to TTD compensation.

**Temporary Partial Disability (TPD):** If the wage you receive upon reemployment is less than the compensation for TTD to which you are entitled, the insurer may be required to pay you TPD compensation to make up the difference. TPD can only be paid for a maximum of 24 months.

**Permanent Partial Disability (PPD):** When your medical condition is stable and there is an indication of a PPD as a result of your injury or OD, within 30 days, your insurer must arrange for an evaluation by a rating physician or chiropractic physician to determine the degree of your PPD. The amount of your PPD award depends on the date of injury, the results of the PPD evaluation, your age and wage.

**Permanent Total Disability (PTD):** If you are medically certified by a treating physician or chiropractic physician as permanently and totally disabled and have been granted a PTD status by your insurer, you are entitled to receive monthly benefits not to exceed 66 2/3% of your average monthly wage. The amount of your PPD payments is subject to reduction if you previously received a lump-sum PPD award.

**Vocational Rehabilitation Services:** You may be eligible for vocational rehabilitation services if you are unable to return to the job due to a permanent physical impairment or permanent restrictions as a result of your injury or occupational disease.

**Transportation and Per Diem Reimbursement:** You may be eligible for travel expenses and per diem associated with medical treatment.

**Reopening:** You may be able to reopen your claim if your condition worsens after claim closure.

**Appeal Process:** If you disagree with a written determination issued by the insurer or the insurer does not respond to your request, you may appeal to the **Department of Administration, Hearing Officer**, by following the instructions contained in your determination letter. You must appeal the determination within 70 days from the date of the determination letter at 1050 E. William Street, Suite 400, Carson City, Nevada 89701, or 2200 S. Rancho Drive, Suite 210, Las Vegas, Nevada 89102. If you disagree with the Hearing Officer decision, you may appeal to the **Department of Administration, Appeals Officer**. You must file your appeal within 30 days from the date of the Hearing Officer decision letter at 1050 E. William Street, Suite 450, Carson City, Nevada 89701, or 2200 S. Rancho Drive, Suite 220, Las Vegas, Nevada 89102. If you disagree with a decision of an Appeals Officer, you may file a **petition for judicial review with the District Court**. You must do so within 30 days of the Appeals Officer's decision. You may be represented by an attorney at your own expense, or you may contact the NAIW for possible representation.

**Nevada Attorney for Injured Workers (NAIW):** If you disagree with a Hearing Officer decision, you may request that NAIW represent you without charge at an Appeals Officer hearing. NAIW is an independent state agency and is not affiliated with any insurer. For information regarding denial of benefits, you may contact the NAIW at: 1000 E. William Street, Suite 208, Carson City, NV 89701, (775) 684-7555, or 2200 S. Rancho Drive, Suite 230, Las Vegas, NV 89102, (702) 486-2830.

**To File a Complaint with the Division:** If you wish to file a complaint with the Administrator of the Division of Industrial Relations (DIR), please contact Workers' Compensation Section, 1886 East College Pkwy., Ste. 100, Carson City, NV 89706, telephone (775) 684-7270, or 3360 W. Sahara Ave., Suite 250, Las Vegas, NV 89102, telephone (702) 486-9080.

**For Assistance with Workers' Compensation Issues:** You may contact the State of Nevada Office for Consumer Health Assistance, 7150 Pollock Drive, Las Vegas, NV 89119, Toll Free 1-888-333-1597, Website: [https://dads.nv.gov/Programs/CHA/Office\\_for\\_Consumer\\_Health\\_Assistance\\_\(OCHA\)](https://dads.nv.gov/Programs/CHA/Office_for_Consumer_Health_Assistance_(OCHA)), E-mail: [cha@govcha.nv.gov](mailto:cha@govcha.nv.gov)

The information in this publication is derived from Chapters 616A through 616D, inclusive, and 617 of the Nevada Revised Statutes and is provided for informational purposes. If you have any questions regarding your injury or workers' compensation claim, please call the following:

Administrator: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
MCO/Health Care Provider: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

D-1 (rev. 02/24)

# D-22 FORM

## Notice to Employees-Tip Information

Pursuant to NRS 616B.227

- For employees who receive tips
- Election by employee to report tips
- If employee decides to use tips for the purpose of calculation of compensation, fill out Form D-23 (Employee's Declaration of Election of Report Tips).

## NOTICE TO EMPLOYEES

Pursuant to: **NRS 616B.227 Election by employee to report his tips; effect; regulation.**

1. For the purpose of workers' compensation, an employee may elect to report the amount he receives as tips for the purpose of the calculation of compensation by submitting to his employer an Employee's Declaration of Election of Report Tips (form D-23). The employee must make his election separately for each pay period before the end of the next pay period. The declaration may not be amended.
2. Upon receipt of such notice the employer shall:
  - (a) Make a copy of each report which the employee has filed with the employer to report the amount of his tips to the United States Internal Revenue Service or Employee's Declaration of Election to Report Tips;
  - (b) Submit the copy to its workers' compensation insurer upon request, or if the employer is self-insured or an association of self-insured public or private employers, retain the copy for his records; and
  - (c) If he is not self-insured, pay the insurer the premiums for the reported tips at the same rate as he pays on regular wages.
3. An employee who elects to report his tips is not eligible to receive increased compensation based on those tips until 3 months after his employer receives the Employee's Declaration of Election to Report Tips. For the purpose of workers' compensation, tips may be reported pursuant to 26 U.S.C. §6053(a) or on form D-23. The form for reporting tips D-23 can be obtained from your personnel office.

If the forms are not available, contact your employer or the Internal Revenue Service.





# C-4 FORM

## Employee's Claim for Compensation/Report of Initial Treatment

NRS 616C.040

- Documents the initial medical treatment of the injured employee
- Upper portion to be completed by employee and lower portion by the healthcare provider
- Injured employee has 90 days to seek medical treatment
- Must have the injured employee's and treating physician's signatures

EMPLOYEE'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT					
FORM C-4					
PLEASE TYPE OR PRINT					
EMPLOYEE'S CLAIM			PROVIDE ALL INFORMATION REQUESTED		
First Name	M.I.	Last Name	Birthdate	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Claim Number (Insurer's Use Only)
Mailing Address			Age	Height	Weight
City		State	Zip	Telephone	
Email Address					Primary Language Spoken
INSURER		THIRD-PARTY ADMINISTRATOR		Employee's Occupation (Job Title) When Injury or Occupational Disease Occurred	
Employer's Name/Company Name					Telephone
Office Mail Address (Number and Street)					
Date of Injury (if applicable)	Hours Injury (if applicable) am pm	Date Employer Notified	Last Day of Work After Injury or Occupational Disease	Supervisor to Whom Injury Reported	
Address or Location of Accident (if applicable)					
What were you doing at the time of the accident? (if applicable)					
How did this injury or occupational disease occur? (Be specific and answer in detail. Use additional sheet if necessary)					
If you believe that you have an occupational disease, when did you first have knowledge of the disability and its relationship to your employment?					Witnesses to the Accident (if applicable)
Nature of Injury or Occupational Disease			Part(s) of Body Injured or Affected		
<small>I CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE PROVIDED THIS INFORMATION IN ORDER TO OBTAIN THE BENEFITS OF NEVADA'S INDUSTRIAL INSURANCE AND OCCUPATIONAL DISEASES ACTS (NRS 616A TO 616D, INCLUSIVE, OR CHAPTER 617 OF NRS). I HEREBY AUTHORIZE ANY PHYSICIAN, CHIROPRACTOR, SURGEON, PRACTITIONER OR ANY OTHER PERSON, ANY HOSPITAL, INCLUDING VETERANS ADMINISTRATION OR GOVERNMENTAL HOSPITAL, ANY MEDICAL SERVICE ORGANIZATION, ANY INSURANCE COMPANY, OR OTHER INSTITUTION OR ORGANIZATION TO RELEASE TO EACH OTHER, ANY MEDICAL OR OTHER INFORMATION, INCLUDING BENEFITS PAID OR PAYABLE, PERTINENT TO THIS INJURY OR DISEASE, EXCEPT INFORMATION RELATIVE TO DIAGNOSIS, TREATMENT AND/OR COUNSELING FOR AIDS, PSYCHOLOGICAL CONDITIONS, ALCOHOL, OR CONTROLLED SUBSTANCES, FOR WHICH I MUST GIVE SPECIFIC AUTHORIZATION. A PHOTOSTAT OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.</small>					
Date	Place	Employee's Original or Electronic Signature			
<b>THIS REPORT MUST BE COMPLETED AND MAILED WITHIN 3 WORKING DAYS OF TREATMENT</b>					
Place Name of Facility					
Date	Diagnosis and Description of Injury or Occupational Disease			Is there evidence that the injured employee was under the influence of alcohol and/or another controlled substance at the time of the accident? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Hour	Treatment:			Have you advised the patient to remain off work five days or more? <input type="checkbox"/> Yes Indicate dates: from _____ to _____ <input type="checkbox"/> No If no, is the injured employee capable of: <input type="checkbox"/> full duty <input type="checkbox"/> modified duty If modified duty, specify any limitations/restrictions: _____	
X-Ray Findings:					
From information given by the employee, together with medical evidence, can you directly connect this injury or occupational disease as job incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Is additional medical care by a physician indicated? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you know of any previous injury or disease contributing to this condition or occupational disease? <input type="checkbox"/> Yes <input type="checkbox"/> No (Explain if yes)					
Date	Print Health Care Provider's Name		I certify that the employer's copy of this form was delivered to the employer on:		
Address					INSURER'S USE ONLY
City	State	Zip	Provider's Tax I.D. Number	Telephone	
Health Care Provider's Original or Electronic Signature				Degree (MD, DO, DC, PA-C, APRN) Choose (if applicable) _____	

# C-4 FORM

## Employee's Claim for Compensation/Report of Initial Treatment

NRS 616C.040

- Healthcare provider has 3 working days to complete and mail to the CORRECT insurer or TPA and to the employer
- Healthcare provider to maintain sufficient supply

EMPLOYEE'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT					
FORM C-4					
PLEASE TYPE OR PRINT					
EMPLOYEE'S CLAIM PROVIDE ALL INFORMATION REQUESTED					
First Name	M.I.	Last Name	Birthdate	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Claim Number (Insurer's Use Only)
Home Address			Age	Height	Weight
City	State	Zip	Telephone		Social Security Number
Mailing Address			City	State	Zip
INSURER			THIRD-PARTY ADMINISTRATOR		Employee's Occupation (Job Title) When Injury or Occupational Disease Occurred
Employer's Name/Company Name					Telephone
Office Mail Address (Number and Street)					
Date of Injury (if applicable)	Hours Injury (if applicable) am pm	Date Employer Notified	Last Day of Work After Injury or Occupational Disease	Supervisor to Whom Injury Reported	
Address or Location of Accident (if applicable)					
What were you doing at the time of the accident? (if applicable)					
How did this injury or occupational disease occur? (Be specific and answer in detail. Use additional sheet if necessary)					
If you believe that you have an occupational disease, when did you first have knowledge of the disability and its relationship to your employment?					Witnesses to the Accident (if applicable)
Nature of Injury or Occupational Disease			Part(s) of Body Injured or Affected		
<small>I CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE PROVIDED THIS INFORMATION IN ORDER TO OBTAIN THE BENEFITS OF NEVADA'S INDUSTRIAL INSURANCE AND OCCUPATIONAL DISEASES ACTS (NRS 616A TO 616D, INCLUSIVE, OR CHAPTER 617 OF NRS). I HEREBY AUTHORIZE ANY PHYSICIAN, CHIROPRACTOR, SURGEON, PRACTITIONER OR ANY OTHER PERSON, ANY HOSPITAL, INCLUDING VETERAN ADMINISTRATION OR GOVERNMENTAL HOSPITAL, ANY MEDICAL SERVICE ORGANIZATION, ANY INSURANCE COMPANY, OR OTHER INSTITUTION OR ORGANIZATION TO RELEASE TO EACH OTHER, ANY MEDICAL OR OTHER INFORMATION, INCLUDING BENEFITS PAID OR PAYABLE, PERTINENT TO THIS INJURY OR DISEASE, EXCEPT INFORMATION RELATIVE TO DIAGNOSIS, TREATMENT AND/OR COUNSELING FOR AND IS, PSYCHOLOGICAL CONDITIONS, ALCOHOL, OR CONTROLLED SUBSTANCES, FOR WHICH I MUST GIVE SPECIFIC AUTHORIZATION. A PHOTOSTAT OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.</small>					
Date	Place	Employee's Original or Electronic Signature			
THIS REPORT MUST BE COMPLETED AND MAILED WITHIN 3 WORKING DAYS OF TREATMENT					
Place			Name of Facility		
Date	Hour	Diagnosis and Description of Injury or Occupational Disease		Is there evidence that the injured employee was under the influence of alcohol and/or another controlled substance at the time of the accident? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Treatment:		Have you advised the patient to remain off work five days or more? <input type="checkbox"/> Yes Indicate dates: from _____ to _____ <input type="checkbox"/> No If no, is the injured employee capable of: <input type="checkbox"/> full duty <input type="checkbox"/> modified duty			
X-Ray Findings:		If modified duty, specify any limitations/restrictions: _____			
From information given by the employee, together with medical evidence, can you directly connect this injury or occupational disease as job incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Is additional medical care by a physician indicated? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you know of any previous injury or disease contributing to this condition or occupational disease? <input type="checkbox"/> Yes <input type="checkbox"/> No (Explain if yes)					
Date	Print Health Care Provider's Name		I certify that the employer's copy of this form was delivered to the employer on:		
Address			INSURER'S USE ONLY		
City	State	Zip	Provider's Tax I.D. Number	Telephone	
Health Care Provider's Original or Electronic Signature			Degree (MD, DO, DC, PA-C, APRN) Choose (if applicable)		

# C-4 FORM

## Employee's Claim for Compensation/Report of Initial Treatment

NRS 616C.040

- The Administrator may impose an administrative fine of not more than \$1,000 for each violation of subsection 1 on a treating physician, chiropractic physician, physician assistant, or advanced practice registered nurse for not sending the C-4 Form in a timely manner.
- Use latest version (2/2025).

EMPLOYEE'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT						
FORM C-4						
PLEASE TYPE OR PRINT						
EMPLOYEE'S CLAIM			PROVIDE ALL INFORMATION REQUESTED			
First Name	M.I.	Last Name	Birthdate	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Claim Number (Insurer's Use Only)	
Home Address			Age	Height	Weight	Social Security Number
City		State	Zip		Telephone	
Mailing Address			City	State	Zip	Primary Language Spoken
INSURER		THIRD-PARTY ADMINISTRATOR		Employee's Occupation (Job Title) When Injury or Occupational Disease Occurred		
Employer's Name/Company Name					Telephone	
Office Mail Address (Number and Street)						
Date of Injury (if applicable)	Hours Injury (if applicable) am pm	Date Employer Notified	Last Day of Work After Injury or Occupational Disease	Supervisor to Whom Injury Reported		
Address or Location of Accident (if applicable)						
What were you doing at the time of the accident? (if applicable)						
How did this injury or occupational disease occur? (Be specific and answer in detail. Use additional sheet if necessary)						
If you believe that you have an occupational disease, when did you first have knowledge of the disability and its relationship to your employment?					Witnesses to the Accident (if applicable)	
Nature of Injury or Occupational Disease			Part(s) of Body Injured or Affected			
<small>I CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE PROVIDED THIS INFORMATION IN ORDER TO OBTAIN THE BENEFITS OF NEVADA'S INDUSTRIAL INSURANCE AND OCCUPATIONAL DISEASES ACTS (NRS 616A TO 616D, INCLUSIVE, OR CHAPTER 617 OF NRS). I HEREBY AUTHORIZE ANY PHYSICIAN, CHIROPRACTOR, SURGEON, PRACTITIONER OR ANY OTHER PERSON, ANY HOSPITAL, INCLUDING VETERAN ADMINISTRATION OR GOVERNMENTAL HOSPITAL, ANY MEDICAL SERVICE ORGANIZATION, ANY INSURANCE COMPANY, OR OTHER INSTITUTION OR ORGANIZATION TO RELEASE TO EACH OTHER ANY MEDICAL OR OTHER INFORMATION, INCLUDING BENEFITS PAID OR PAYABLE, PERTINENT TO THIS INJURY OR DISEASE, EXCEPT INFORMATION RELATIVE TO DIAGNOSIS, TREATMENT AND/OR COUNSELING FOR AND/OR PSYCHOLOGICAL CONDITIONS, ALCOHOL, OR CONTROLLED SUBSTANCES, FOR WHICH I MUST GIVE SPECIFIC AUTHORIZATION. A PHOTOSTAT OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.</small>						
Date	Place	Employee's Original or Electronic Signature				
<b>THIS REPORT MUST BE COMPLETED AND MAILED WITHIN 3 WORKING DAYS OF TREATMENT</b>						
Place		Name of Facility				
Date	Hour	Diagnosis and Description of Injury or Occupational Disease	Is there evidence that the injured employee was under the influence of alcohol and/or another controlled substance at the time of the accident? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)			
Treatment:		Have you advised the patient to remain off work five days or more? <input type="checkbox"/> Yes Indicate dates: from _____ to _____ <input type="checkbox"/> No If no, is the injured employee capable of: <input type="checkbox"/> full duty <input type="checkbox"/> modified duty If modified duty, specify any limitations/restrictions: _____				
X-Ray Findings:						
From information given by the employee, together with medical evidence, can you directly connect this injury or occupational disease as job incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Is additional medical care by a physician indicated? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Do you know of any previous injury or disease contributing to this condition or occupational disease? <input type="checkbox"/> Yes <input type="checkbox"/> No (Explain if yes)						
Date	Print Health Care Provider's Name	I certify that the employer's copy of this form was delivered to the employer on:				
Address		INSURER'S USE ONLY				
City	State	Zip	Provider's Tax I.D. Number	Telephone		
Health Care Provider's Original or Electronic Signature			Degree (MD, DO, DC, PA-C, APRN) Choose (if applicable)			

ORIGINAL - TREATING HEALTHCARE PROVIDER PAGE 2 - INSURER/TPA PAGE 3 - EMPLOYER PAGE 4 - EMPLOYEE Form C-4 (rev.08/23)



# C-3 FORM

## Employer's Report of Industrial Injury or Occupational Disease

NRS 616C.045

- Completed by employer upon receipt of a C-4 Form
- Completed and signed by employer or designee in its entirety
- Employer has 6 working days to complete Form C-3 and mail to insurer or TPA
- Max fine of \$1,000 per occurrence
- Use latest version (2/2025).

TO AVOID PENALTY, THIS REPORT MUST BE COMPLETED AND MAILED TO THE INSURER WITHIN 6 WORKING DAYS OF RECEIPT OF THE C-4 FORM		Please Type or Print		EMPLOYER'S REPORT OF INDUSTRIAL INJURY OR OCCUPATIONAL DISEASE		
<b>EMPLOYER</b>	Employer's Name	Nature of Business (incl. etc.)	FEN	OSHA Log #		
	Office Mail Address	Location . . . if different from mailing address		Telephone		
	City State Zip	<b>INSURER</b>		<b>THIRD-PARTY ADMINISTRATOR</b>		
<b>EMPLOYEE</b>	First Name M.I. Last Name	Social Security	Birthdate	Age	Primary Language Spoken	
	Home Address (Number and Street)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed			
	City State Zip	Was the employee paid for the day of injury? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No		How long has this person been employed by you in Nevada?		
	In which state was employee hired?	Employee's occupation (job title) when hired or disabled		Department in which regularly employed:		
<b>ACCIDENT OR DISEASE</b>	Telephone	Is the injured employee a corporate officer? . . . sole proprietor? . . . partner? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		Was employee in your employ when injured or disabled by occupational disease (O/D)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Date of injury (if applicable)	Time of injury (Hours, Minute AM/PM) (if applicable)	Date employer notified of injury or O/D	Supervisor to whom injury or O/D reported		
	Address or location of accident (Also provide city, county, state) (if applicable)				Accident on employer's premises? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No	
	What was this employee doing when the accident occurred (loading truck, walking down stairs, etc.)? (if applicable)					
	How did this injury or occupational disease occur? Include time employee began work. Be specific and answer in detail. Use additional sheet if necessary.					
	Specify machine, tool, substance, or object most closely connected with the accident (if applicable)		If fatal, give date of death		Witness	
Part of body injured or affected		Nature of injury or Occupational Disease (scratch, cut, bruise, strain, etc.)		Was there more than one person injured in this accident? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No		
If validity of claim is doubted, state reason		Location of Initial Treatment		Did employee return to next scheduled shift after accident? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		
Treating physician/chiropractor name		Emergency Room <input type="checkbox"/> Yes <input type="checkbox"/> No		Hospitalized <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>IMPORTANT</b> How many days per week does employee work?		From <input type="checkbox"/> am <input type="checkbox"/> pm To <input type="checkbox"/> am <input type="checkbox"/> pm		Last day wages were earned		
Scheduled days off <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S Rotating <input type="checkbox"/>		Are you paying injured or disabled employee's wages during disability? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Date employee was hired		Last day of work after injury or disability		Date of return to work		
Number of work days lost		Was the employee hired to work 40 hours per week? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If not, for how many hours a week was the employee hired?		Did the employee receive unemployment compensation any time during the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not know				
For the purpose of calculation of the average monthly wage, indicate the employee's gross earnings by pay period for 12 weeks prior to the date of injury or disability. If the injured employee is expected to be off work 90 days or more, attach wage verification form (D-4). Gross earnings will include overtime, bonuses, and other remuneration, but will not include reimbursement for expenses. If the employee was employed by you for less than 12 weeks, provide gross earnings from the date of hire to the date of injury or disability.						
Pay period <input type="checkbox"/> SUN <input type="checkbox"/> TUE <input type="checkbox"/> THUR <input type="checkbox"/> SAT ends on: <input type="checkbox"/> MON <input type="checkbox"/> WED <input type="checkbox"/> FRI		Employee is paid: <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> OTHER <input type="checkbox"/> BI-WKLY <input type="checkbox"/> SEM-MONTHLY		On the date of injury or disability the employee's wage was: \$ _____ per <input type="checkbox"/> Hr <input type="checkbox"/> Day <input type="checkbox"/> Wk <input type="checkbox"/> Mo		
<p><b>For assistance with Workers' Compensation Issues you may contact the State of Nevada Office for Consumer Health Assistance Toll Free: 1-888-333-1597 Web site: <a href="http://dhs.nv.gov/Programs/CHA/">http://dhs.nv.gov/Programs/CHA/</a> E-mail: <a href="mailto:cha@govcha.nv.gov">cha@govcha.nv.gov</a></b></p>						
I affirm that the information provided above regarding the accident and injury or occupational disease is correct to the best of my knowledge. I further affirm the wage information provided is true and correct as taken from the payroll records of the employee in question. I also understand that providing false information is a violation of Nevada law.		Employer's Signature and Title		Date		
<b>Insurer Use Only</b>	Claim is: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Deferred <input type="checkbox"/> 3 <sup>rd</sup> Party	Deemed Wage		Account No.		
	Claims Examiner's Signature	Date	Status Clerk	Date		

# D-8 FORM

## Employer's Wage Verification Form

NRS 616C.420

- Completed by employer to calculate the injured employee's benefit
- Must be completed if injured employee is off work for 5 days or more per the C-4 Form
- Furnished by employer to the insurer or TPA within 6 working days of receipt of the C-4 Form

**EMPLOYER'S WAGE VERIFICATION FORM**  
(Pursuant to NRS 616C.045(2)(d))

Employer(s) please provide the wage information for the employee named below by completing and filing this form. The form must be completed within six (6) "working" days of 1) receiving a claim for compensation when the C-4 form indicates the injured employee is expected to be off work for five (5) days or more and/or 2) when requested by the insurer/TPA. Complete all questions, enter N/A for any fields that do not apply. Information from this form can be supported with payroll records. The supporting documentation must include specific and sufficient notes and/or explanations to ensure the calculations can be verified, attach supporting documentation, as applicable.

Employer Name \_\_\_\_\_ Date Completed \_\_\_\_\_

**1. IE Info**  
 Injured Employee Name (Last/First/MI) \_\_\_\_\_ Social Security # \_\_\_\_\_  
 Claim # \_\_\_\_\_ Date of Injury \_\_\_\_\_ Date of Hire \_\_\_\_\_

**2. Regular Wages**  
 On date of injury, employee's wage was \$ \_\_\_\_\_ per  Hour  Day  Week  Month Date wage became effective \_\_\_\_\_  
 Was the employee hired to work 40 hours per week?  Yes  No If no, # of hours per week \_\_\_\_\_ # of days per week \_\_\_\_\_  
 Pay period ends on  Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  
 Employee is paid  Weekly  Bi-Weekly  Semi-Monthly  Monthly  Other  
 Scheduled day(s) off  Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Other  
 Explain "Other" \_\_\_\_\_  
 Date employee last worked AFTER injury occurred \_\_\_\_\_ Date returned to work \_\_\_\_\_

**3. Payroll Information**  
 The payroll period will be used to determine the Average Monthly Wage (AMW), mark only the option that applies:  
 12-week payroll verification.  
 Less than 12-week payroll information. Payroll period starts the date of hire and ends the date of injury.  
 Other: \_\_\_\_\_  
 Payroll period beginning date: \_\_\_\_\_ Payroll period ending date: \_\_\_\_\_  
 Number of days contained in the payroll period \_\_\_\_\_

**4. Additional Wages**  
 During the payroll period entered above, did the injured employee receive supplemental wages (per NAC 616C.423) NOT included in gross pay?  Yes  No  
 Sick pay  Vacation  Holiday  Overtime  Tips  Commission  Bonuses  Termination  
 Other Type: \_\_\_\_\_

**5. Gross Earnings and other Remuneration**  
 Provide payroll information for payroll period entered in Section 3.

Payroll Period	Gross Salary (Excluding Tips)	Additional Wages	Payroll Period		Gross Salary (Excluding Tips)	Additional Wages
			Beginning	Ending		

**6. Absences**  
 Was the employee absent during the wage period reported for one of the following reasons, per NAC 616C.438?  Yes  No  
 1. Certified illness or disability. 4. In military service other than training duty conducted on weekends.  
 2. Institutionalized in a hospital, or other institution. 5. Absent because of officially sanctioned strike.  
 3. Enrolled as full-time student, not employed on days of attendance. 6. Leave approved under the Family and Medical Leave Act.  
 (If yes, below provide details by reason):

Dates of absence			Dates of absence			Dates of absence		
Begin	End	Reason	Begin	End	Reason	Begin	End	Reason

**7. Preparer**  
 This information is true and correct as taken from the employee's payroll records.  
 Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date submitted to Insurer/TPA: \_\_\_\_\_ Employer: \_\_\_\_\_  
 Insurer: \_\_\_\_\_ Third Party Administrator: \_\_\_\_\_

D-8 (Rev. 11/23)

# D-39 Form

## Physician's and Chiropractic Physician's Progress Report

- Completed by the healthcare provider after every visit by the injured employee
- The injured employee should present this to the employer for progress update.
- Once the treating physician indicates Maximum Medical Improvement (MMI) on the D-39 Form, the insurer shall submit a D-35 Form to WCS for rater assignment within 30 days.

PHYSICIAN'S AND CHIROPRACTIC PHYSICIAN'S PROGRESS REPORT CERTIFICATION OF DISABILITY		Claim Number:
Patient's Name:		Social Security Number:
Employer:		Date of Injury:
Name of MCO (if applicable):		
Patient's Job Description/Occupation:		
Previous Injuries/Diseases/Surgeries Contributing to the Condition:		
Diagnosis:		
Related to the Industrial Injury? Explain:		
Objective Medical Findings:		
<input type="checkbox"/> None - Discharged      Stable <input type="checkbox"/> Yes <input type="checkbox"/> No      Ratable <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Generally Improved <input type="checkbox"/> Condition Worsened <input type="checkbox"/> Condition Same		
May Have Suffered a Permanent Disability <input type="checkbox"/> Yes <input type="checkbox"/> No		
Treatment Plan:		
<input type="checkbox"/> No Change in Therapy <input type="checkbox"/> PT/OT Prescribed <input type="checkbox"/> Medication May be Used While Working		
<input type="checkbox"/> Case Management <input type="checkbox"/> PT/OT Discontinued		
<input type="checkbox"/> Consultation		
<input type="checkbox"/> Further Diagnostic Studies:		
<input type="checkbox"/> Prescription(s)		
<input type="checkbox"/> Released to <b>FULL DUTY</b> /No Restrictions on (Date): _____		
<input type="checkbox"/> Certified <b>TOTALLY TEMPORARILY DISABLED</b> (Indicate Dates) From: _____ To: _____		
<input type="checkbox"/> Released to <b>RESTRICTED/Modified Duty</b> on (Date): From: _____ To: _____		
Restrictions Are: <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		
<input type="checkbox"/> No Sitting <input type="checkbox"/> No Standing <input type="checkbox"/> No Pulling <input type="checkbox"/> Other: _____		
<input type="checkbox"/> No Bending at Waist <input type="checkbox"/> No Stooping <input type="checkbox"/> No Lifting		
<input type="checkbox"/> No Carrying <input type="checkbox"/> No Walking <input type="checkbox"/> Lifting Restricted to (lbs.): _____		
<input type="checkbox"/> No Pushing <input type="checkbox"/> No Climbing <input type="checkbox"/> No Reaching Above Shoulders		
Date of Next Visit:	Date of this Exam:	Physician/Chiropractic Physician Name:
		Physician/Chiropractic Physician Signature:

# D-35 FORM

## Request for Assignment of Rating Physician or Chiropractic Physician

- Submitted by the insurer or TPA to WCS to assign a rater if the injured employee has reached MMI
- Once identified, the rater will schedule a Permanent Partial Disability (PPD) evaluation with the injured employee to determine his or her impairment rating.
- The healthcare provider shall submit a PPD report within 14 days of the evaluation to the insurer or TPA.

**Request For Assignment of Rating Physician Or Chiropractic Physician**  
State of Nevada - Department of Business and Industry - Division of Industrial Relations - Workers' Compensation Section  
Email Questions and Completed Forms to MedUnit@dir.nv.gov

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**REQUESTOR INFORMATION**

Request Date  Requestor Type  Email   
First Name  Last Name  Phone Number   
Address  City  ST  Zip

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**CLAIM INFORMATION**

Insurer or TPA  Claim Nbr   
Self-Insured Emp  Date of Injury   
Employer   
Employee Name  SSN  Birth Date   
Employee City  ST  Zip

---

**REQUEST INFORMATION - If court ordered, decision MUST be attached**

Stable and Ratable Date Received   
Treating/Evaluating Physician(s)/  
Chiropractic Physician(s)

**USE MOST SPECIFIC BODY PART CODE POSSIBLE -- LIST ONLY CURRENT BODY PARTS TO BE RATED**

Body Part Code	Injury Side
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>
<input type="text" value="Choose....."/>	<input type="text" value="Choose...."/>

Diagnosis(es)

Comments

---

**COMPLETE FOR PREVIOUS PPD EVALUATIONS ONLY**

Prior Rating Physician(s)/Chiropractic Physician(s)   
Prior Treating Physician(s)/Chiropractic Physician(s)   
Reason for Additional PPD Request

---

**COMPLETE FOR MUTUAL AGREEMENT ONLY**

PPD Rating Physician/Chiropractic Physician: Last Name  First Name  License   
Injured Employee/Representative:  Insurer/TPA Representative:

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**THIS SECTION FOR WCS STAFF USE ONLY**

Physician/Chiropractic Physician(s) Assigned  Physician/Chiropractic Physician(s) Phone   
Assigned by  Date Assigned

D-35 (Rev 10/24)

# The Workers' Compensation Process



EMPLOYEE GOT INJURED. REPORTS THE INJURY TO HER EMPLOYER WITHIN 7 DAYS. FILLS OUT **C-1 FORM**.



EMPLOYER RECEIVES **C-1 FORM**. INVESTIGATES CLAIM. SENDS EMPLOYEE FOR TREATMENT, IF NECESSARY



EMPLOYER SENDS INJURED EMPLOYEE TO HEALTHCARE PROVIDER. HCP FILLS OUT A **C-4 FORM**.



INJURED EMPLOYEE BRINGS **C-4 FORM** TO EMPLOYER. EMPLOYER FILLS OUT **C-3 FORM**. FILLS OUT **D-8 FORM** IF EMPLOYEE IS OUT FOR MORE THAN 5 DAYS.



INJURED EMPLOYEE CONTINUES TREATMENT UNTIL RETURNED TO FULL DUTY



INJURED EMPLOYEE BRINGS **D-39 FORM** TO EMPLOYER AFTER EVERY VISIT.



INJURED EMPLOYEE CONTINUES TREATMENT. HEALTHCARE PROVIDER FILLS OUT **D-39 FORM** AFTER EVERY VISIT.



IF ACCEPTED, INSURER INFORMS INJURED EMPLOYEE.



INSURER OR TPA RECEIVES REPORT FROM EMPLOYER. INSURER APPROVES OR DENIES CLAIM WITHIN 30 DAYS

# TYPES OF WC CLAIMS

- **REPORT ONLY**
- **MEDICAL ONLY**
- **LOST TIME COMPENSATION**

Provide information to ALL employees:

# Employer Responsibilities



- Policies or procedures in reporting a work injury, including the forms required in the State of Nevada
- Complete name of the employer or Doing Business As (DBA), and complete office address and telephone number.
- Name of WC insurer and contact information, TPA if they have one
- Where to go for medical treatment
- Provide Notice of Injury or Occupational Disease (C-1 Form)
- Accommodation process (if light duty is available)

# More Employer Responsibilities

- Provide a safe work environment



**CAUTION**  
HAZARDOUS CHEMICALS  
**AUTHORIZED  
PERSONNEL ONLY**





# More

# Employer Responsibilities



- **Fill out Employer's Report of Industrial Injury or Occupational Disease (C-3 Form) within 6 days after the receipt of a C-4 Form and submit to insurer or TPA.**
- **Report orally to Nevada Occupational Safety and Health Administration (OSHA) any accidents resulting in fatality within 8 hours of incident.**
- **Report orally within 24 hours to Nevada OSHA any accidents resulting in inpatient hospitalization, amputation of a body part, or loss of an eye.**
- **To report an incident to Nevada OSHA, call (702) 486-9020 (Southern Nevada) or (775) 688-3700 (Northern Nevada).**

# More Employer Information



**Insurers have 30 days after accident notification (or 30 working days after receipt of C-4 Form):**

- Accept the claim and notify claimant or claimant's representative of acceptance
- Begin payment on the claim
- Or deny the claim and notify claimant or claimant's representative and the Division of Industrial Relations (DIR) of denial
- Insurer's notification must be documented with a certificate of mailing

# More Employer Information



**What type of workers' compensation benefits are employees entitled? These benefits may include, among others:**

- Medical treatment
- Lost time compensation: Temporary Total Disability (TTD) or Temporary Partial Disability (TPD)
- Permanent Partial Disability (PPD)
- Permanent Total Disability (PTD)
- Vocational Rehabilitation
- Dependent's benefits in the event of death
- Other claims-related benefits or expenses (e.g., mileage)

# More Employer Information



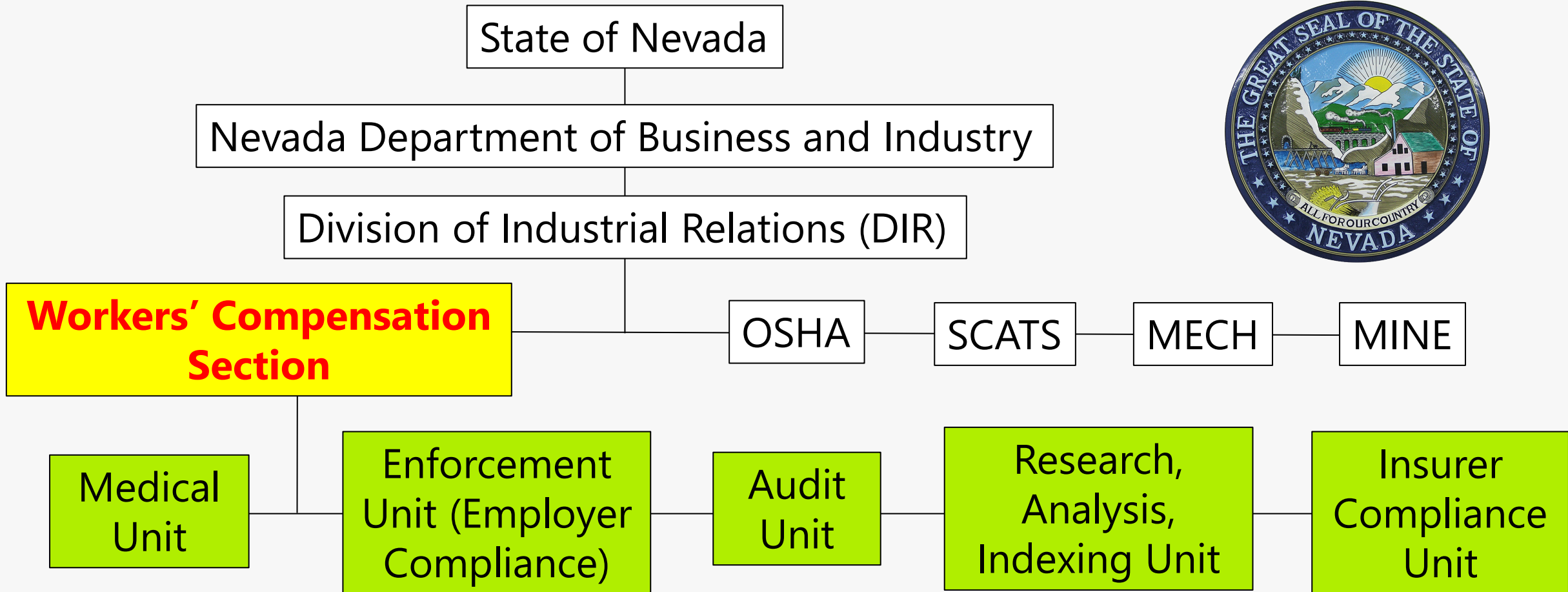
## **Must an injured employee accept the offer of a light duty job?**

An injured employee who rejects a light duty offer made in accordance with NRS 616C.475 and NAC 616C.583 risks the discontinuation of temporary total disability compensation.

## **Are undocumented alien workers covered under Nevada's workers' compensation statutes?**

Yes, according to NRS 616A.105, "employee and worker are used interchangeably ... and mean every person in the service of an employer ... whether lawfully or unlawfully employed" including "aliens". However, undocumented alien workers are not eligible for vocational rehabilitation.

# The State of Nevada Workers' Compensation Regulatory and Enforcement Team





## MEDICAL UNIT



The Medical Unit assists in:

- Insurance coverage verification
- D-35 processing
- Maintenance of the WCS Treating and Rating Panels of Physicians and Chiropractic Physicians
- Medical bill appeals
- Investigations of C-4 Violations
- HCP, insurer, TPA, employer, and injured employee complaints



## ENFORCEMENT UNIT



The Enforcement Unit, also known as the Employer Compliance Unit (ECU):

- Is responsible for ensuring that employers comply with the mandatory coverage provisions
- Conducts employer site visits and the employer must provide evidence of coverage in compliance with NRS 616A.495
- If an employer fails to provide or maintain coverage for workers' compensation, then an order to cease business operations will be issued in accordance with NRS 616D.110.
- Investigates uninsured employers



## AUDIT UNIT



### The Audit Unit:

- Audits each workers' compensation insurer at least every five years
- Investigates complaints filed by injured employees against employers, insurers, and third-party administrators
- Addresses injured employees' questions and concerns via email, phone calls, and walk-ins
- Reviews and makes recommendations on all TPA applications





## R & A UNIT



The Research, Analysis, Indexing Unit is responsible for:

- Educational outreach (website, emails, Educational Conference)
- Claims indexing (D-38)
- Debt collection (fines and penalties)
- Data collection and compilation (annual Claims Activity Report, OD-8s)
- Claims and Regulatory Data System (CARDS) management and support
- Special projects (DIR regulations and research)



## The Insurer Compliance Unit:

- Investigates Benefit Penalty complaints
- Investigates compliance with Hearing Officer (HO) and Appeals Officer (AO) decisions
- Coordinates uninsured claims
- Processes Subsequent Injury (SI) Account reimbursement requests
- Processes Cost of Living Adjustment (COLA) reimbursements



**INSURER COMPLIANCE  
UNIT**

# Uninsured Employer Consequences

- Employers who fail to secure and maintain a workers' compensation policy for their employees will be charged with an administrative fine up to \$15,000.
- Employers will pay a premium penalty for the time the employer was uninsured.
- Employers will be held financially responsible for all costs relating to an uninsured claim.
- Possible criminal prosecution from the Attorney General's Office



# Employer Misclassification

- Employer Misclassification of workers is a growing problem.
- Worker Misclassification occurs when employers misclassify their employees as “independent contractors” to eliminate the employer-employee relationship.
- A 1099 or contract does not always eliminate the employer-employee relationship.
- Employers must examine their employment relationships before deeming their employees as “independent contractors”.



Welcome to Workers' Compensation

NOW ACCEPTING NEW APPLICATIONS FOR THE

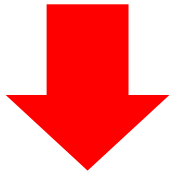
## WCS RATING PANEL OF PHYSICIANS AND CHIROPRACTORS

- click here to access the updated application -

WCS Rating Panel of Physicians and Chiropractors Application

### What's Hot!

- [\\*\\*NOTICE\\*\\* Emergency Regulation Regarding Lump Sum Payments of Permanent Partial Disability Awards - effective 12/5/2022](#)
- [\\*\\*NEW\\*\\* FY20 & FY21 Claims Activity Reports](#)
- [Hearings / Workshops / Meetings](#)
- [WCS Nevada Revised Statutes \(NRS\)](#)
- [WCS Nevada Administrative Code \(NAC\)](#)
- [Current Newsletter](#)
- [Important Changes](#)
- [Join our Mailing List](#)
- [Division of Insurance WC FAQs](#)
- [Forms and Worksheets](#)
- [WCS Contacts](#)
- [Questions? - Please Use WCSHelp](#)
- [WCS Training](#)
- [Public Records Policy](#)
- [Public Records Request Form](#)



<b>EMPLOYER COMPLIANCE</b> 	<b>INSURER AND TPA REPORTING</b> 	<b>COLA INFO PTID &amp; SURVIVORS' BENEFITS CLAIMS</b> 	<b>CLAIMS AND REGULATORY DATA SYSTEM</b> <b>CARDS</b> <small>Claims and Regulatory Data System</small> 	<b>WORKERS' COMPENSATION NEVADA LAW</b> 	<b>COVERAGE VERIFICATION SERVICE</b> 
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<b>MEDICAL PROVIDERS</b> <a href="#">Medical Providers Info Page</a> <a href="#">WCS Treating Panel of Physicians and Chiropractors</a> <a href="#">WCS Rating Panel Physicians</a>	<b>INJURED WORKERS</b> <a href="#">Injured Worker Info Page</a> <a href="#">Northern Complaint Form</a> <a href="#">Southern Complaint Form</a> <a href="#">Appeal Rights</a>	<b>INSURERS / TPAs</b> <a href="#">Insurers Info Page</a> <a href="#">COLA Info - PTID and Survivors Benefits (Death) Claims</a> <a href="#">Time Frames</a>	<b>EMPLOYERS</b> <a href="#">Employers Info Page</a> <a href="#">Professional Employer Organizations (PEOs)</a> <a href="#">Posting Requirements</a>
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# WCS WEBSITE

<https://dir.nv.gov/WCS/Home/>



/RB

# CONTACTING WCS



## NORTHERN NEVADA

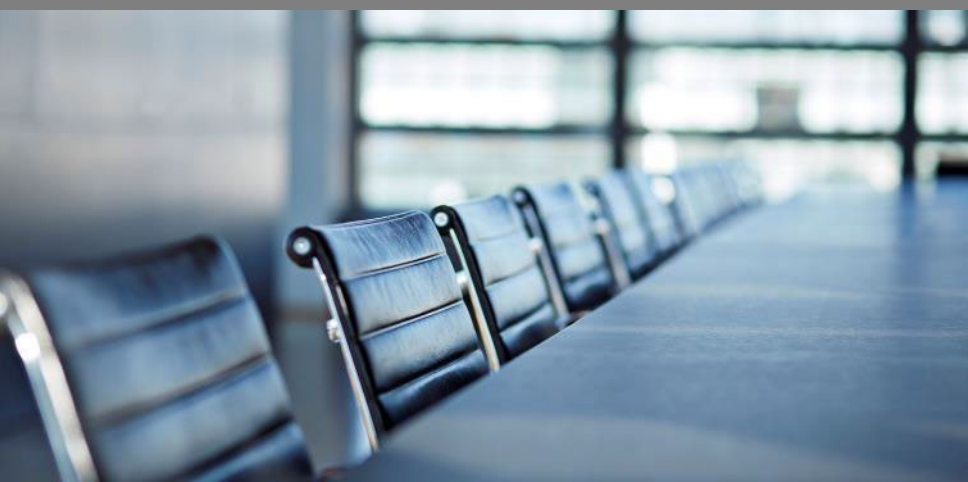
1886 College Pkwy, Ste 100  
Carson City, NV 89706  
Phone (775) 684-7270  
Fax (775) 687-3073

## SOUTHERN NEVADA

2300 W Sahara Ave, Ste 300  
Las Vegas, NV 89102  
Phone (702) 486-9080  
Fax (702) 486-9174

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Email: [WCSHelp@dir.nv.gov](mailto:WCSHelp@dir.nv.gov)



**Please submit  
unanswered  
questions to  
[WCSHelp@dir.nv.gov](mailto:WCSHelp@dir.nv.gov).**

THANK YOU



Workers' Compensation Section  
State of Nevada

